

# LONDON BOROUGH OF BRENT

## FORWARD PLAN OF KEY DECISIONS

### for the period 5 February 2025 onwards

The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at [committee@brent.gov.uk](mailto:committee@brent.gov.uk) or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr M Butt](#) (Leader, Housing, Regeneration, Planning & Growth)

[Cllr M Patel](#) (Deputy Leader, Finance & Resources)

[Cllr Nerva](#) (Community Health & Wellbeing)

[Cllr Farah](#) (Public Safety & Partnerships)

[Cllr Donnelly-Jackson](#) (Resident Support & Culture)

[Cllr Krupa Sheth](#) (Environment, & Enforcement)

[Cllr Grahl](#) (Children, Young People & Schools)

[Cllr Rubin](#) (Employment, Innovation & Climate Action)

**Publication Date: 7 January 2025**

email: [committee@brent.gov.uk](mailto:committee@brent.gov.uk)  
Tel: 020 8937 2063/1355

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
<b>July 2023</b>					
<p><b>Authority to Procure Mechanical and Electrical Contracts</b>            Authority to Procure Mechanical and Electrical Contracts – Fire Risk Assessments and Fire Safety Advice.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing Services	Director - Housing Services	Leader and Cabinet Member for Housing, Regeneration, Planning and Growth (Councillor Muhammed Butt)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<b>March 2024</b>					
<p><b>Update on the Financing of United College Group's' Wembley site development</b>            To seek approval to continue supporting the United College's Wembley site development following a change buyer.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Chief Executive	Chief Executive	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	1 Mar 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Tender for the Kilburn Library Refurbishment Project</b> Decision to grant authority to tender for a contract for internal alterations and refurbishment works to Kilburn Library.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Cabinet Member for Resident Support &amp; Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 1 Mar 2024</p>	<p>Head of Libraries, Collections, and Heritage Services Tel: 020 8937 3545 amit.bhagat@brent.gov.uk</p>
<b>April 2024</b>					
<p><b>Authority to Procure a Heating Optimisation Contractor for Granville Homes</b> Authority to Procure a Heating Optimisation Contractor for Granville Homes</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Leader and Cabinet Member for Housing, Regeneration, Planning &amp; Growth (Councillor Muhammed Butt)</p>	<p>Not before 23 Apr 2024</p>	<p>Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Tender for Household Removal Services for the London Borough of Brent</b>            Authority to tender for household removal services for the London Borough of Brent.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Leader and Cabinet Member for Housing, Regeneration, Planning & Growth (Councillor Muhammed Butt)	Not before 23 Apr 2024	Regeneration Project Officer Tel: 020 8937 2596 Modupe.Lawal@brent.gov.uk
<b>May 2024</b>					
<p><b>Authority to award contracts for the provision of Public Space CCTV Surveillance</b>            Authority to award contracts for maintenance, servicing, repair, replacement and provision of Public Space Surveillance.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth), Cabinet Member for Public Safety & Partnerships (Councillor Harbi Farah)	1 May 2024	Head of Healthy Streets and Parking Tel: 020 8937 5113 sandor.fazekas@brent.gov.uk,  Head of Neighbourhood Management, Environment Services Tel: 020 8937 5072 Simon.Finney@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award - Contact Centres - Shared Technology Services</b>            Authority to Award - Contact Centres - Shared Technology Services</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Deputy Leader and Cabinet Member for Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 23 May 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<b>July 2024</b>					
<p><b>Authority to Award a Contract for Social Isolation and Loneliness Prevention Plus Service</b>            To seek authority to award a contract for Social Isolation and Loneliness Prevention Plus Service</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director of Public Health	Director of Public Health	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 8 Jul 2024	Senior Public Health Strategist Tel: 07551 143 582 Caroline.Evans@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Queens Park Cullen House Time Extension to Housing Infrastructure Fund (HIF)</b> To vary the original agreement and extend the dates to March 2027.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Leader and Cabinet Member for Housing, Regeneration, Planning &amp; Growth</p>	<p>Corporate Director of Neighbourhoods &amp; Regeneration</p>	<p>Leader and Cabinet Member for Housing, Regeneration, Planning &amp; Growth (Councillor Muhammed Butt)</p>	<p>Not before 10 Jul 2024</p>	<p>Assistant Project Manager Tel: 020 8937 6903 Sharon.Mensah@brent.gov.uk</p>
<p><b>Authority to enter into a contract with Bumblebee Property Services</b> Shepherds Bush Housing Association have informed the Council they are transferring their Brent TA portfolio to Bumblebee Property (part of The Barnet Group).</p> <p>This report requests approval for the Council to enter into a contract with Bumblebee Property following the transfer of the Brent TA portfolio.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Leader &amp; Cabinet Member for Housing, Regeneration, Planning &amp; Growth</p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Leader and Cabinet Member for Housing, Regeneration, Planning &amp; Growth (Councillor Muhammed Butt)</p>	<p>10 Jul 2024</p>	<p>Housing Needs Service Tel: 020 8937 2076 saleema.nuraney@brent.gov.uk</p>
<p><b>August 2024</b></p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award - Provision of Laptops and Associated Services for Shared Technology Service partner borough the London Borough of Southwark</b>            Authority to Award - Provision of Laptops and Associated Services for Shared Technology Service partner borough the London Borough of Southwark</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Deputy Leader and Cabinet Member for Finance &amp; Resources (Councillor Mili Patel)</p>	<p>Not before 8 Aug 2024</p>	<p>Assistant Category Manager            Tel: 020 8937 3189            Amin.Jan@brent.gov.uk</p>
<p><b>Commission of Major Works Contract for Windmill Court</b>            Approve the commission of major works to Windmill Court.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Leader and Cabinet Member for Housing, Regeneration, Planning &amp; Growth (Councillor Muhammed Butt)</p>	<p>Before 30 Aug 2024</p>	<p>Major Works and Refurbishments Manager            Tel: 020 8937 2652            Giuseppe.Coia@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Tender Contract for Debt Collection Agency Services</b> To request authority to tender for a contract for Debt Collection Agency Services.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet Member for Resident Support & Culture	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 13 Aug 2024	Service Manager Revenue and Debt Tel: 020 8937 1513 Ryan.Stephenson@brent.gov.uk
<p><b>Authority to Award Contract for Debt Collection Agency Services</b> To request authority to award a contract for Debt Collection Agency Services.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet Member for Resident Support & Culture	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 20 Aug 2024	Service Manager Revenue and Debt Tel: 020 8937 1513 Ryan.Stephenson@brent.gov.uk
<b>September 2024</b>					
<p><b>Authority to Award - Provision of Computer Hardware for Shared Technology Services</b> Authority to Award - Provision of computers and associated hardware.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Deputy Leader and Cabinet Member for Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	9 Sep 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Commission of Major Works Contract for Lodge Court and Manor Court</b> To approve the commission of major works for Lodge Court and Manor Court</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Leader and Cabinet Member for Housing, Regeneration, Planning & Growth (Councillor Muhammed Butt)	Before 30 Sep 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p><b>Procurement of new telephony system for Contact Centre</b> Approval for the procurement of a new telephony system for the Contact Centre.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet Member for Resident Support & Culture	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 5 Sep 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<b>October 2024</b>					
<p><b>Draft Brent Tree Strategy</b> To approve the Draft Brent Tree Strategy for public consultation.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet Member for Environment & Enforcement	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	Not before 8 Oct 2024	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Tender for Rough Sleeper Services</b>            To seek approval to tender for the provision of services for Rough Sleepers. It is anticipated that some of these services will be funded by the Ministry of Housing, Communities &amp; Local Government (MHCLG) under the Rough Sleeper Initiative grant. The services comprise of the following:</p> <p>Rapid Assessment Hub            Housing First Service            Outreach, Housing advice and Resettlement Service</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Leader &amp; Cabinet Member for Housing, Regeneration, Planning &amp; Growth</p>	<p>Director - Housing Needs &amp; Support</p>	<p>Leader &amp; Cabinet Member for Housing, Regeneration, Planning &amp; Growth (Councillor Muhammed Butt)</p>	<p>Not before 8 Oct 2024</p>	<p>Housing Needs Service            Tel: 020 8937 2076            saleema.nuraney@brent.gov.uk</p>
<p><b>Authority to Invite Tenders for Planning Enforcement Direct Action</b>            To request authority to invite tenders for Planning Enforcement and Direct Action Works and Advice Services.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Corporate Director of Neighbourhoods &amp; Regeneration</p>	<p>Corporate Director of Neighbourhoods &amp; Regeneration</p>	<p>Cabinet Member for Environment &amp; Enforcement (Councillor Krupa Sheth)</p>	<p>Not before 14 Oct 2024</p>	<p>Head of Planning and Development            Tel: 020 89375344            david.glover@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Tender for the Provision of Arboricultural Services</b> To request authority to invite tenders for Arboricultural services to manage and maintain the borough's street trees, parks trees, and Brent Housing trees.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Cabinet Member for Environment &amp; Enforcement</p>	<p>Corporate Director of Neighbourhoods &amp; Regeneration</p>	<p>Cabinet Member for Environment &amp; Enforcement (Councillor Krupa Sheth)</p>	<p>Not before 14 Oct 2024</p>	<p>Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk</p>
<p><b>Award of Contract for Provision of Service Desk - Shared Technology Services</b> Award of Contract for Provision of Service Desk - Shared Technology Services</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Deputy Leader and Cabinet Member for Finance &amp; Resources (Councillor Mili Patel)</p>	<p>Not before 29 Oct 2024</p>	<p>Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk</p>
<p><b>November 2024</b></p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Approval to Invite Tenders for the Remediation Contractor for Granville Homes</b> To request authority to invite tenders for a remediation contractor for Granville Homes.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Leader and Cabinet Member for Housing, Regeneration, Planning & Growth (Councillor Muhammed Butt)	Before 29 Nov 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p><b>Authority to Award Supported Living Contract at Peel Road</b> To request authority to award a contract for supported living services at Peel Road.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 7 Nov 2024	Supplier Relationship Manager Tel: 020 8937 4139 Mark.Mulvenna@brent.gov.uk
<p><b>Provision of Unified Communications for Shared Technology Services</b> Provision of Unified Communications for Shared Technology Services</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	25 Nov 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to award a contract for Welfare Resilience Services using a Framework</b> To request authority to award a contract for Welfare Resilience Services using the Tower Hamlets Remote Processing Framework.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Cabinet Member for Resident Support &amp; Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 27 Nov 2024</p>	<p>Trainee Solicitor Tel: 020 8937 2382 Ozgur.Dogus@brent.gov.uk</p>
<b>December 2024</b>					
<p><b>Authority to Direct Award a contract for the provision of Occupational Therapy for pupils with a Brent Education Health and Care Plan (EHCP)</b> To request authority to Direct Award a contract for the provision of Occupational Therapy for pupils with a Brent Education Health and Care Plan (EHCP).</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Corporate Director of Children &amp; Young People</p>	<p>Corporate Director of Children &amp; Young People</p>	<p>Cabinet Member for Children, Young People &amp; Schools (Councillor Gwen Grahl)</p>	<p>Not before 5 Dec 2024</p>	<p>Senior Commissioning Manager Tel: 020 8937 3719 Tanuja.Saujani@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>To extend the contract with NEC for Housing, Council Tax and Benefits Systems</b> To request authority to extend the contract with NEC for housing, council tax and benefits systems for two years, as provided for in the contract.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Cabinet Member for Resident Support &amp; Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 13 Dec 2024</p>	<p>Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent.gov.uk</p>
<p><b>Authority to award - Email Filtering for Shared Technology Services</b> Authority to award - Email Filtering for Shared Technology Services</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Deputy Leader and Cabinet Member for Finance &amp; Resources (Councillor Mili Patel)</p>	<p>Not before 27 Dec 2024</p>	<p>Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to apply for external grant funding Cladding Safety Scheme – Granville Homes</b>            Approve the application for external grant funding            Cladding Safety Scheme – Granville Homes</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Director - Resident Services</p>	<p>Director - Resident Services</p>	<p>Leader and Cabinet Member for Housing, Regeneration, Planning &amp; Growth (Councillor Muhammed Butt)</p>	<p>31 Dec 2024</p>	<p>Major Works and Refurbishments Manager            Tel: 020 8937 2652            Giuseppe.Coia@brent.gov.uk</p>
<b>January 2025</b>					
<p><b>Determination of Brent Council's School Admissions Arrangements for Community Primary Schools 2026-27</b>            To seek approval for the admission arrangements for Brent Community Schools for 2026-27.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Cabinet</p>	<p>Corporate Director of Children &amp; Young People</p>	<p>Cabinet Member for Children, Young People &amp; Schools (Councillor Gwen Grahl)</p>	<p>15 Jan 2025</p>	<p>Director - Education Partnerships and Strategy            Tel: 020 8937 4529            Shirley.Parks@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Quarter 3 Financial Report 2024/25</b> This report sets out the current forecast of income and expenditure versus the revenue budget for 2024/25 and other key financial data</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	15 Jan 2025	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.gov.uk
<p><b>Neasden Civic Partnership Programme</b> To approve up to £7.4m Strategic Community Infrastructure Levy capital funding to deliver public realm and highways infrastructure improvements in and around Neasden town centre.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Leader and Cabinet Member for Housing, Regeneration, Planning & Growth (Councillor Muhammed Butt)	15 Jan 2025	Head of Regeneration, Communities and Regeneration Tel: 020 8937 2348 jonathan.kay@brent.gov.uk
<p><b>Authority to award direct from a framework for Highways Management Software</b> Authority to award direct from a framework for highways management software.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	Not before 8 Jan 2025	Highways Contracts and Delivery Manager Tel: 020 8937 3360 jonathan.westell@brent.gov.uk



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Residential Extensions and Alterations Supplementary Planning Document</b> To consider the consultation responses and any necessary changes, and adopt the Residential Extensions and Alterations Supplementary Planning Document.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Leader and Cabinet Member for Housing, Regeneration, Planning &amp; Growth</p>	<p>Corporate Director of Neighbourhoods &amp; Regeneration</p>	<p>Leader and Cabinet Member for Housing, Regeneration, Planning &amp; Growth (Councillor Muhammed Butt)</p>	<p>Not before 8 Jan 2025</p>	<p>Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk</p>
<p><b>Authority to award the contract for Multidisciplinary Technical Services for the 2026-2029 School Asset Management Programme</b> To request approval to award a contract for Multidisciplinary Technical Services for the 2026-2029 School Asset Management Programme.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Neighbourhoods &amp; Regeneration</p>	<p>Corporate Director of Neighbourhoods &amp; Regeneration</p>	<p>Deputy Leader and Cabinet Member for Finance &amp; Resources (Councillor Mili Patel)</p>	<p>Not before 8 Jan 2025</p>	<p>Capital Programme Officer, Special Projects - Schools Fareeda.Ali@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to extend contracts for Adult Social Care and Children and Young People with Disabilities Homecare Services</b> To request approval to extend the homecare contract for 1 year.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet Member for Community Health &amp; Wellbeing</p>	<p>Corporate Director of Children &amp; Young People, Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Community Health &amp; Wellbeing (Councillor Neil Nerva), Cabinet Member for Children, Young People &amp; Schools (Councillor Gwen Grahl)</p>	<p>Not before 20 Jan 2025</p>	<p>Market Oversight Manager Tel: 020 8937 4132 edwin.mensah@brent.gov.uk</p>
<p><b>Authority to Award - Microsoft Licences - London Borough of Brent</b> To request authority to award Microsoft Licences for London Borough of Brent.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Deputy Leader and Cabinet Member for Finance &amp; Resources (Councillor Mili Patel)</p>	<p>Not before 22 Jan 2025</p>	<p>Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award - Oracle Licences - London Borough of Brent</b>            Authority to Award - Oracle Licences - London Borough of Brent</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	5 Feb 2025	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<p><b>Authority to Award - SQL Licences - Shared Technology Services</b>            Authority to Award SQL Licences</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 30 Jan 2025	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<b>February 2025</b>					
<p><b>Budget &amp; Council Tax 2025-26</b>            To set out and agree the Council's budget proposals for recommendation to Full Council.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	10 Feb 2025	Deputy Director of Finance Tel: 020 8937 1487 ravinder.jassar@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Treasury Management Mid-Year Report 24/25</b> To note and comment on the overall financial performance up to quarter two of 2024/25 and note the Council has had complied with the prudential indicators as set by Council in February 2024.</p> <p>To approve the submission of the report to Full Council for approval in accordance with the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	10 Feb 2025	<p>Senior Finance Analyst Tel: 020 8937 5957 Nadeem.Akhtar@brent.gov.uk,</p> <p>Deputy Director of Finance - Infrastructure &amp; Investment Tel: 020 8937 5912 Amanda.Healy@brent.gov.uk</p>
<p><b>Review of working age Council Tax Support Scheme for 2025-26</b> To present the final proposals for changes to the local Council Tax Support (CTS) Scheme, effective from 1 April 2025.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	10 Feb 2025	<p>Head of Customer Services &amp; Assessments Tel: 020 8937 2705 asha.vyas@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to tender contract for the procurement and management of Temporary Accommodation for the Council's Housing Association Leasing Scheme</b></p> <p>To request approval to invite tenders in respect of the procurement and management of Temporary Accommodation in support of the Council's Housing Association Leasing Scheme (HALS)</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Partnerships, Housing and Resident Services	Leader and Cabinet Member for Housing, Regeneration, Planning & Growth (Councillor Muhammed Butt)	10 Feb 2025	Director – Housing Needs and Support Tel: 020 8937 2788 Laurence.coaker@brent.gov.uk
<p><b>Authority to Direct Award a contract for the provision of Speech and Language Therapy for pupils with a Brent Education Health and Care Plan (EHCP) in Mainstream Schools</b></p> <p>To request authority to Direct Award a contract for the provision of Speech Language Therapy for pupils with a Brent Education Health and Care Plan (EHCP) in mainstream schools in Brent and out of the borough.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	10 Feb 2025	Senior Commissioning Manager Tel: 020 8937 3719 Tanuja.Saujani@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Highways Maintenance 2024-26 Report</b> To approve the Highways Capital Maintenance Programme 2024-26.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	10 Feb 2025	Highways Contracts and Delivery Manager Tel: 020 8937 3360 jonathan.westell@brent.gov.uk
<p><b>Approval to tender for Extra Care Housing services at Beechwood Court, Harrod Court, Tulsi House, Newcroft House, Rosemary House and Willow House</b> To seek authority to tender for care and support contracts – Extra Care Housing.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	10 Feb 2025	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk
<p><b>Future of Bridge Park Community Leisure Centre</b> To consider the future of Bridge Park Community Leisure Centre.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	10 Feb 2025	Active Lifestyles Manager, Public Health Sarah.Hawken@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award the Repairs and Maintenance Contracts</b> To request authority to award the Repairs and Maintenance Contracts.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Leader & Cabinet Member for Housing, Regeneration, Planning & Growth (Councillor Muhammed Butt)	10 Feb 2025	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p><b>Brent Community Land Trust</b> To consider approval to ring-fence the Brentfield Road site for a community led housing development by Brent Community Land Trust (BCLT) until March 2026 and to provide an update on their progress towards this. A decision is also sought on the following points; approval to agree and issue Heads of Terms subject to a contract to BCLT to enable them to secure funding, delegated authority to the Corporate Director Neighbourhoods and Regeneration to certify whether BCLT has met the specific criteria for gifting the site (for a period of 250 years), and to note that, upon meeting the criteria, the Council will be required to enter into a Lease Agreement with BCLT.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Leader and Cabinet Member for Housing, Regeneration, Planning & Growth (Councillor Muhammed Butt)	10 Feb 2025	Strategic Housing Partnerships & Engagement Service Manager Abiola.Adegoke@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Draft Brent Tree Strategy</b> To request approval for the draft Brent Tree Strategy for public consultation.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	10 Feb 2025	Principal Tree Officer Tel: 020 8937 2062 julie.hughes@brent.gov.uk
<p><b>Recommendations from Scrutiny Committees</b> To consider any recommendations from Scrutiny Committees.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Chief Executive	Leader & Cabinet Member for Housing, Regeneration, Planning & Growth (Councillor Muhammed Butt)	10 Feb 2025	Deputy Director - Democratic Services amira.nassr@brent.gov.uk
<p><b>Authority to award the contract for the nursery block replacement works contract at Northview Junior &amp; Infants School</b> To request authority to award the contract for demolition and rebuild of nursery at Northview Junior &amp; Infants School as per Contract Standing Orders 88 and 89.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Neighbourhoods & Regeneration	Director - Property and Assets	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	5 Feb 2025	Capital Programme Officer, Special Projects - Schools Fareeda.Ali@brent.gov.uk



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Extend the Contract for Extra Care Housing and Support Services at Visram House</b>            To request authority to extend contracts in respect of Extra Care Housing Care and Support Services at Visram House for a period of 12 months, as provided for in the original contract terms.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Community Health &amp; Wellbeing (Councillor Neil Nerva)</p>	<p>Not before 5 Feb 2025</p>	<p>Head of Commissioning, Contract and Market Management            Tel: 020 8937 1609            andrew.davies@brent.gov.uk</p>
<p><b>Authority to Extend Contracts for Housing Related Support Services</b>            To request authority to extend contracts in respect of Housing Related Support Services for a period of 12 months.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Cabinet Member for Community Health &amp; Wellbeing</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Community Health &amp; Wellbeing (Councillor Neil Nerva)</p>	<p>Not before 5 Feb 2025</p>	<p>Head of Commissioning, Contract and Market Management            Tel: 020 8937 1609            andrew.davies@brent.gov.uk</p>
<p><b>March 2025</b></p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Council Tax and National Non-Domestic Rates 2025-26: Changes</b>            Consideration of National Non-Domestic Rates (NNDR) retail relief scheme for 2025-26 and approach to Council Tax exemptions for second homes and long term empty properties.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	10 Mar 2025	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent.gov.uk
<p><b>Council Tax: Discretionary Policy - 2025/26 (Section 13A(1)(c) Local Government Finance Act 1992)</b>            Consideration of draft revised policy for 13A(1)(c) of Local Government Finance Act (LGFA) 1992 to ensure the policy is aligned to the Council Tax Support Scheme (CTS) in place from 1 April 2025. The existing 13A policy was last considered by Cabinet in February 2023 and has been in effect since 1 April 2023.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	10 Mar 2025	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>i4B Holdings Ltd Business Plan 2025/26</b> to provide Cabinet with a final draft of the i4B Holdings Ltd (i4B) 2025/26 Business Plan. Cabinet is asked to approve the Business Plan on behalf of the Shareholder.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Leader & Cabinet Member for Housing, Regeneration, Planning & Growth (Councillor Muhammed Butt)	10 Mar 2025	Strategy and Delivery Manager Harry.Chavasse@brent.gov.uk
<p><b>First Wave Housing Ltd (FWH) Business Plan 2025/26</b> to provide Cabinet with a final draft of the First Wave Housing Ltd (FWH) 2025/26 Business Plan. Cabinet is asked to approve the Business Plan on behalf of the Guarantor.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Leader & Cabinet Member for Housing, Regeneration, Planning & Growth (Councillor Muhammed Butt)	10 Mar 2025	Strategy and Delivery Manager Harry.Chavasse@brent.gov.uk
<p><b>Authority to Tender for a Day Opportunities Framework for Adults</b> To request authority to tender for a Day Opportunities Framework for adults.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	10 Mar 2025	Market Oversight Manager Tel: 020 8937 4132 edwin.mensah@brent.gov.uk

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<p><b>Youth Strategy Refresh</b> To approve the refreshed Brent Youth Strategy.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	10 Mar 2025	Head of Early Help Tel: 020 8937 1747 serita.kwofie@brent.gov.uk
<p><b>Award of Cladding Remediation Contract for Granville Homes</b> To award the contract for the cladding remediation of Granville Homes</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Leader & Cabinet Member for Housing, Regeneration, Planning & Growth (Councillor Muhammed Butt)	Before 28 Mar 2025	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p><b>Approval to Award for Extra Care Housing services at Beechwood Court, Harrod Court, Tuls House, Newcroft House, Rosemary House and Willow House</b> To request approval to award for Extra Care Housing services at Beechwood Court, Harrod Court, Tuls House, Newcroft House, Rosemary House and Willow House.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	3 Mar 2025	Supplier Relationship Manager Tel: 020 8937 4139 Mark.Mulvenna@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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April 2025					
<p><b>Authority to award a contract to West London Waste Authority for the Transport and Processing of Dry Recyclables</b> Approval to award the contract to West London Waste Authority for transport and processing of dry recyclables.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	7 Apr 2025	Director - Public Realm Tel: 020 8937 5342 chris.whyte@brent.gov.uk
<p><b>Authority to award a contract for the Managed Services for Temporary Agency Staff</b> To request authority to award the contract for a Managed Service for Temporary Agency Staff.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Law & Governance	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	7 Apr 2025	Senior Resourcing and Recruitment Manager Tel: 020 8937 4007 andrew.baxter@brent.gov.uk